



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **TANZANIA BUSINESS-SUSPENDED 2 DAYS VISA FOR UNITED KINGDOM NATIONALS**

- Passport
  - This must have a minimum of 12 months to run from date of entry into Tanzania.
  - Has to have at least two blank visa pages (they do not have to be opposite each other).
- Visa Application Form
  - You will find a link to the application form in our document pack.
  - Print and complete by hand in black ink.
- Photograph
  - 2 original photos of photo booth quality on an off whitish background. The photos can be stapled either side of the face to the form.
- Business visas maybe issued as single entry even if multiple entry is requested.
  - On a 1 year visa you may stay for 6 months trip. You can enter within the validity of the visa and still stay for 6 months.
  - On a 1 year is valid for 360 days (not 365 days).
- Employers letter
  - Address it to the Embassy and include the following points:
    - State the purpose of the trip and details of the agenda
    - Passport number and Nationality.
    - State who is financially responsible.
    - Applicants full name.
    - Details the nature of the meetings
    - Specify the requested number of entries. If a multiple entry visa is needed then state the schedule for future trips
    - Specify the length of visa required
- Invite letter from the company in Tanzania
  - It can be a scanned copy
  - Address it to the Embassy and include the following points:
    - Specify the requested number of entries. If a multiple entry visa is needed then state the schedule for future trips
    - Details the nature of the meetings
    - State who is being visited
    - State applicants full name.
- Supply a photocopy of the Passport Bio page.
- Regent Visas Order Form
  - You will find this in our document pack.
- Important information:
  - A visa on arrival maybe purchased on arrival for this national, provided holding travel documents valid for at least one month beyond the period of intended stay.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

|          |                      |
|----------|----------------------|
| Line 1   | <input type="text"/> |
| Line 2   | <input type="text"/> |
| City     | <input type="text"/> |
| Country  | <input type="text"/> |
| Postcode | <input type="text"/> |

## EMAIL ADDRESS

## ONLY COMPANY

Company name

VAT NO.

Purchase order No.

|                      |
|----------------------|
| <input type="text"/> |
| <input type="text"/> |
| <input type="text"/> |

## APPLICANT DETAILS:

| No. | Name and Surname     | Nationality          | Passport number      |
|-----|----------------------|----------------------|----------------------|
| 1.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 2.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 3.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 4.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 5.  | <input type="text"/> | <input type="text"/> | <input type="text"/> |

## VISA DETAILS:

| No. | Visa type  | Visa service type                   | Date of travel       | Documents required by |
|-----|--|-------------------------------------|----------------------|-----------------------|
| 1.  | <input type="text" value="Tanzania Business-suspended"/> | <input type="text" value="2 days"/> | <input type="text"/> | <input type="text"/>  |

## DISPATCH METHOD

|                               |                                  |
|-------------------------------|----------------------------------|
| In Person                     | <input type="radio"/>            |
| Special Delivery              | <input type="radio"/>            |
| To Be Confirm                 | <input type="radio"/>            |
| Pre-paid RMSD Enclosed        | <input type="radio"/>            |
| Pre 9am Special Delivery      | <input type="radio"/>            |
| Saturday Special Delivery     | <input type="radio"/>            |
| Saturday 9am Special Delivery | <input type="radio"/>            |
| Courier                       | <input checked="" type="radio"/> |

## PAYMENT METHOD

|   |                       |
|---|-----------------------|
| Cash (in person upon collection)            | <input type="radio"/> |
| Cheque (Please enclose cheque to this form) | <input type="radio"/> |
| Paypal                                      | <input type="radio"/> |
| BACS  | <input type="radio"/> |
| Card  | <input type="radio"/> |

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

PRINT NAME

SIGNATURE

DATE