



## **Appendix F**

### **CONSENT FORM FOR VISA APPLICANTS**

#### **1. IOM Services**

The International Organization for Migration (IOM) has been entrusted by the Korean Ministry of Justice to act as an official service delivery partner to fulfill specific assigned administrative tasks related to receiving visa applications and assisting third country national visa applicants with the visa application process.

The services offered by IOM are optional and the cost-recovery based service charges levied have been authorized by the Korean Ministry of Justice.

#### **2. IOM Responsibilities**

IOM is not an agent of the Republic of Korea. IOM is an inter-governmental organization part of the UN system and is solely responsible for the provision of services provided.

IOM is not involved in any decision related to visa issuance or visa refusal. Visa decisions are made exclusively by the Embassy of Republic of Korea authorized by Korean Ministry of Justice, Korean Immigration Service. As such, IOM is not in any way responsible for any result related to visa issuance or refusal.

#### **3. Purpose of Collection, Use and Disclosure of Personal Data**

The personal data of visa applicants is collected, used and disclosed to IOM, with the authorization of the Korean Ministry of Justice, Korean Immigration Service for the sole purpose of providing administrative support services to visa applicants, including the following:

- Guidance on visa applications procedures, according to visa type;
- Written authorizations;
- Response to enquiries;
- Proof of documents.

The personal data is collected by IOM in accordance with an agreement between IOM and the Korean Ministry of Justice, Korean Immigration Service. All personal data of visa applicants is only used to perform the duties outlined under this agreement.



IOM will treat all personal information confidentially and will comply with the IOM Data Protection Principles in the event that it collects, receives, uses, transfers, stores or otherwise processes any personal data in the performance of this agreement.

#### 4. Agreement

I understand that the objective of the service support provided by IOM is to assist me to submit a properly completed visa application to the Korean Ministry of Justice, Korean Immigration Service and to transmit the visa application decision to me in accordance with the terms and conditions mentioned in this document.

I agree and hereby authorize IOM and any authorized person or entity acting on behalf of IOM to collect, use, disclose and dispose of my personal data and, where applicable, the personal data of my dependents, which will be used solely for submitting my visa application to the Korean Ministry of Justice, Korean Immigration Service. The documentation containing my personal data may include the visa application form, supporting documents, my travel document and picture. Personal data may include: identity, biographic and contact details, and any other information requested by the Korean Ministry of Justice, Korean Immigration Service, to apply for the selected visa type.

I understand that IOM will use my personal data solely within the framework of services related to my visa application, unless I provide a further consent in writing.

I give my consent to IOM to communicate my personal data to the Korean Ministry of Justice, Korean Immigration Service to process my visa application.

I understand that if I have any questions or concerns with the handling of my personal data by IOM, I have the right to contact IOM at \_\_\_\_\_.

I hereby release, discharge and agree to hold harmless IOM, its officers, employees and agents from any liability or damage caused, directly or indirectly, to me, my family or relatives in connection with this authorization by virtue of the use or disclosure of my personal data for the specified purpose(s) as described above.

I have read and completely understand this consent form. I confirm my understanding that the use of IOM services by me is voluntary.

NAME (printed): \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

LOCATION (city, country): \_\_\_\_\_