



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## IRAQ BUSINESS SAMEDAY VISA FOR UNITED KINGDOM NATIONALS

- Passport
  - If applying for a single entry visa then the passport must have at least 2 blank pages. They do not have to be opposite.
  - Be valid 6 months beyond the entry date into Iraq.
  - If applying for a multiple entry visa then the passport must have at least 3 blank pages. Two of these blank pages must be opposite each other.
  - Be valid 6 months beyond the entry date into Iraq.
- Visa form completed online
  - You will find also find a link to the application form in our document pack.
  - Must be completed on line, printed and signed in black ink.
  - Print and sign. [View Form](#)
- Photographs
  - Two recent passport sized color photographs.
- UK Company letter.
  - It must be original.
  - It must be on company headed paper.
  - Specify the purpose of the journey.
  - Include the name of the company being visited.
  - Match the invitation with the number of entries and length of visa needed.
  - Nationality of the applicant.
  - Passport Number.
  - Date of Birth and Sex.
  - State the applicants full Name.
  - Must be signed by the applicant's supervisor or the Company's HR department.
  - State the employer is financially responsible for the applicant.
  - Must be fully addressed to the Embassy.
  - The letter must be dated and be no older than 1 month.
  - Needs to be on company headed paper, must include the address, phone and fax numbers.
- A copy of the invite letter approved from the Iraqi Government / Ministry of Foreign Affairs
  - A copy is acceptable.
  - Be approved by the Ministry of Foreign Affairs with an approval number.
  - It must be transmitted by the Ministry of Foreign Affairs and confirmed recieved by the Embassy prior to submission.
- For Multiple entry visa applications you must provide a legalised medical certificate for having the following blood tests:
  - HIV
  - Hepatitis A, B & C
  - The Medical must be legalised by the British FCO. Regent visas can provide this service for you.

## **IRAQ BUSINESS SAMEDAY VISA FOR UNITED KINGDOM NATIONALS**

- Also provide a copy of this document
- Copy of Passport Bio page
- An Appointment needs to be booked to lodge the visa application. The appointments must be printed out and handed in on the day of the appointment. Regent Visas will obtain one on your behalf
- Regent Visas Order Form
  - You will find one in our downloadable pack.

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name	<input type="text"/>
VAT NO.	<input type="text"/>
Purchase order No.	<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Iraq Business"/>	<input type="text" value="Sameday"/>	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE