



## 3 simple steps to get your visa



### Fill the forms in

Please gather all the required documents (accordingly to the attached visa checklist), and kindly fill the forms in. If you have any doubts please feel free to contact us.



### Deliver them to us

Double check you have all the required documents (accordingly to the attached visa checklist). Put them into envelope and deliver to us. We will check your application and lodge it with embassy.

#### All Postal deliveries:

PO BOX 5690  
London  
W1A 5UY

#### Courier or in person deliveries

Office 325  
Linen Hall  
162-168 Regent Street  
London W1B 5TE



### Collect your visa

When we collect and check your visa from the embassy, we will get in touch with you to confirm you were awarded visa. Then we will schedule despatch of your passports with visa back to you.

## **BANGLADESH BUSINESS STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- Passport
  - Must have three clear pages, from which two of those pages be facing each other
- Supply Photocopies
  - Photocopy of passport information page.
- Visa Application Form completed online, printed and then signed in black ink.
  - Visa form completed online. Print and sign. [View Form](#)
- Book an appointment online to lodge the application.
  - Regent Visas can arrange the appointment on the applicants behalf, but we need the online application number first.
- Photographs
  - Two recent passport sized photographs
- Proof of Residency in UK
  - Must be valid 6 months on the day of submission
  - In a form of a UK residence permit or residency card.
- UK Company Support Letter
  - Be addressed to the embassy
  - State the name of the company visiting
  - Be on company headed paper
  - State the name of the applicant
  - State the number of entries required
  - Has to be original, with an original signature.
  - State that the company will be financially responsible for the applicant
- Invite Letter
  - Be on company headed paper
  - State the number of entries required
  - State the name of the applicant
  - Be addressed to the embassy
  - A copy is sufficient
- Complete the Bangladesh check list form.
  - You will find one in our downloadable pack.
- Regent Visas Order Form
  - You will find this in our document pack
- Important point:
  - Visa on Arrival It may be possible to obtain this visa on arrival.
  - Please check with your carrying airline and/or Embassy.

## **BANGLADESH BUSINESS STANDARD VISA FOR UNITED KINGDOM NATIONALS**

- An appointment must be booked prior to lodging the application. Regent Visas can book this as part of the process. The time taken to issue the visa is from the date of appointment.
- Supply a copy of your last arrival into Bangladesh page (if applicable)

# REGENT VISAS ORDER FORM

## CONTACT NAME

## TELEPHONE NUMBER

## ADDRESS

Line 1	<input type="text"/>
Line 2	<input type="text"/>
City	<input type="text"/>
Country	<input type="text"/>
Postcode	<input type="text"/>

## EMAIL ADDRESS

## ONLY COMPANY

Company name	<input type="text"/>
VAT NO.	<input type="text"/>
Purchase order No.	<input type="text"/>

## APPLICANT DETAILS:

No.	Name and Surname	Nationality	Passport number
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>
5.	<input type="text"/>	<input type="text"/>	<input type="text"/>

## VISA DETAILS:

No.	Visa type	Visa service type	Date of travel	Documents required by
1.	<input type="text" value="Bangladesh Business"/>	<input type="text" value="Standard"/>	<input type="text"/>	<input type="text"/>

## DISPATCH METHOD

In Person	<input type="radio"/>
Special Delivery	<input type="radio"/>
To Be Confirm	<input type="radio"/>
Pre-paid RMSD Enclosed	<input type="radio"/>
Pre 9am Special Delivery	<input type="radio"/>
Saturday Special Delivery	<input type="radio"/>
Saturday 9am Special Delivery	<input type="radio"/>
Courier	<input checked="" type="radio"/>

## PAYMENT METHOD

Cash (in person upon collection)	<input type="radio"/>
Cheque (Please enclose cheque to this form)	<input type="radio"/>
Paypal	<input type="radio"/>
BACS	<input type="radio"/>
Card	<input type="radio"/>

## CARD NO.

## SECURITY CODE:

## CARD TYPE:

☐ VISA

☐ VISA DEBIT

☐ MAESTRO

☐ MASTER CARD

☐ AMERICAN EXPRESS

## VALID FROM DATE:

## EXPIRY DATE:

## PRINT NAME

## SIGNATURE

## DATE